

# HOW TO JOIN CHURCH CENTER APP

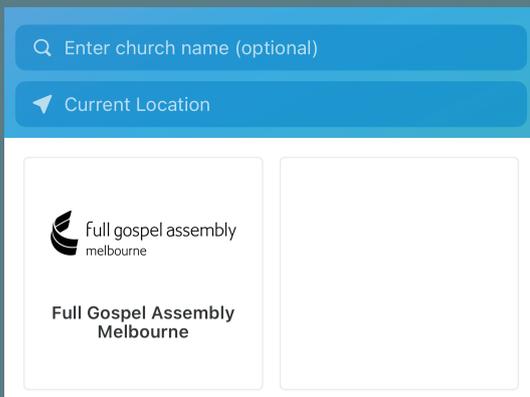


## 1 Download Church Center App

On your mobile device, either scan the QR code or search "Church Center App" on your respective app store



## 2 Find Our Church



1. Scan the above QR Code again to go directly to FGAM's Church Center
2. Or search for our church by typing "Full Gospel Assembly Melbourne"
3. Click on the Full Gospel Assembly Melbourne church logo

## 3 Login & Setup your account



1. Click "Log In" & Enter your Email
2. Church Center will email you a login code. Enter the login code in the app to continue to set up your password.
3. Click on your user profile to log in.
4. That's it! You are all set up. From this point on, you should be logged in and you won't need to perform these steps again.

# UPDATING YOUR PROFILE

## Access Profile

- Click on your photo or initials at the top-right corner of the screen to go into the "Account" screen.

## Editing Profile

- To update your personal information, click on your name/photo at the top. This will take you to the "Edit Profile" screen. Click on each item to modify it. When done, click the update link at the top-right of the screen.

## Update Profile Photo

- On the Edit Profile screen, tap "Update Photo" and choose a photo from your device.

## For Heads of Households:

- To update household info, tap on a member under "Household" in the Account screen. Edit their details just like your own, then tap "Update" to save.

